

MINUTES OF MEETING
1st MUWAREC MALAYSIA MEETING

Meeting: 1/2009

Date : 4 February 2009

Time : 11.30 am

Venue : Civil and Structural Eng. Dpt. Meeting Room, Engineering Faculty, UKM

Present

Datuk Fuad Embi

Prof Dr. Rakmi Abdul Rahman (Chair)

Dr. Ir. Othman Jaafar

Dr Mohd Mukhlisin

Dr Fatihah Suja'

Mrs Shahrom Md Zain

Miss Nurul Aishah Abd Rahman

Absent with apology

Dr Noor Ezlin Ahmad Basri

Mr Khairul Nizam Abdul Maulud

1. Chairperson's opening remarks

The meeting started with recitation of Surah Al-Fatihah. The chairperson then welcomed all members to the 1st MUWAREC Malaysia meeting and thanked those who have participated and contributed in MUWAREC KL08 on the 16 and 17 December 2008 held at Hotel Equatorial Bangi.

4. Confirmation of minutes for MUWARECKL08 post-mortem meeting

The minutes of the last meeting (MUWARECKL08 post-mortem meeting) held at Puri Pujangga Restaurant, UKM were noted and approved.

3. Matters arising

3.1 MUWAREC Account

- Account used for MUWARECKL08 was PKT2/2001/1330204002.
- The account will be renamed to MUWAREC Malaysia.
- Dr Fatihah to prepare a letter to UKM Treasurer to change the owner from Prof Rakmi Abdul Rahman to the new elected treasurer, Puan Shahrom Md Zain.
- Prof Rakmi offered MUWAREC steering committee to have its account using Prof Rakmi's unused account in UKM. It is rather safe due to strictly control used of fund.
- Short courses may be held to generate income.

Action

Puan Shahrom
Datuk Fuad
Dr Fatihah

3.2 Group E-mail

Group e-mail will be created to ease communication among members.

Action

Dr Fatihah

3.3 MUWAREC Website

- Upgrade MUWAREC KL08 website for MUWAREC steering committee.
- The main content of the website should be the following:
 - Home: introduction and objectives
 - Event: Any water related conferences, eg: MUWAREC SAMARKAND 09, Water Conferences Malaysia or other joining countries.
 - News: visitors, appointments, MoU signings etc.
 - Cooperative Research: research proposals etc.
- The website can have both general information (freely assessed) or controlled information (can only be assessed by members) like the Cooperative Research part.
- MEA membership application form provided by Prof Rakmi will be adopted for MUWAREC membership application form.
- Datuk Fuad suggested that the country focal point be given control to accept members to get everybody in the loop.
- List of research proposals should be posted in the Cooperative Research. Dr Othman need to provide some write up for research on remote sensing for water resources and Dr Fatihah on removal of micropollutants.

- Each focal point will be dedicated a space in the website to report on their activities. Minutes of MUWAREC Malaysia meeting will be posted to stimulate similar activities in other countries.
- The basic website need to be mailed to the members by 10th February 2009.

Action

En Khairul Nizam
Dr Mukhlisin
Dr Fatihah
Ir Dr Othman

3.4 Yearly seminar/conferences

- Next MuWAREC meeting will be hosted by Uzbekistan.
- MUWAREC SAMARKHAND 09 is planned after Aididitri.
- The announcement should be made sometimes in February 2009.
- Tentative programs will include seminar, technical visit and entertainment at Bukhara.
- Prof Rakmi will write e-mail to other focal point coordinators and the host Dr Muhtor suggesting the tentative programs.

Action

Prof Rakmi

3.5 Joint courses

- Propose joint courses for postgraduate student.
- Urban Quality Development and Management (UQDM) will be a good example.
 - Master program for local authorities.
 - Work as practical/case study (exchange students between countries).
 - Need credit recognitions
 - Include training to design and manage sustainable city and case study in student's hometown.
- The joint courses should be open to all students involving several Muslim countries such as Turkey, Indonesia, Pakistan, Denmark etc.

Action

Prof Rakmi
All members

3.6 Funding

- The possibility to fill up MUWAREC funds by making a proposal to OIC under Inter Islamic Network on Water Resources Development and Management (**INWARDAM**).

- The fund will be used to carry out MUWAREC activities and sponsor needy students from Muslim countries.

Action

Dato' Fuad

Ir Dr Othman

4. Adjournment of meeting

The chairman thanked all members for being present for the day. There being no other matter to discuss, the meeting was adjourned at 1.00 noon with Surah Al-Asr recitation. Next meeting was set tentatively on 4th March 2009 at 12.00am in Civil & Structural Eng. Dpt. Meeting Room, Faculty of Engineering & Built Environment, UKM.

Reported by :

Miss Nurul Aishah Abd Rahman

Research Assistant

Checked By :

Dr Fatihah Suja'